

WE'RE HIRING!

Position : DATA PROCESSORS

Job Description:

Candidate must possess at least a Bachelor's/College Degree in any field.

Candidate must possess certain essential software skills like using word processors and spreadsheets.

Must be keen to details, precise and organized.

Must be self-reliant, able to complete tasks with minimal supervision.

Has excellent communication skills.

Must be a team player.

Nihongo language skill will be an advantage.

Applicants must be willing to work in Quezon City.

Applicants should be Filipino citizens or hold relevant residence status.

No prior work experience is required.

COMPANY OVERVIEW

We are a Japanese-owned IT Company engaged in Software Development and located at the UP-Ayala Technology Park in Diliman, Quezon City. We are looking for motivated and self-driven individuals who would like to contribute in company building during this opportunity-laden stage of business growth.

Send your resume to: info@astra.ph

Contact # +63 2 426-6620